



Franklin County, Idaho

Commissioners Policies & Procedures

1. Franklin County Commissioners conducts business in accordance with the open meeting laws of the State of Idaho.
2. People desiring to meet with the County Commissioners may call the clerk's office (852-1090) by Wednesday before the meeting on Monday.
3. County clerk will call commission chairman to get approval of appointment to commissioner's agenda.
4. Executive sessions will be scheduled at the end of each meeting. If executive session is not needed the scheduled time will be deleted.
5. All decisions of commissioners will be made in open session.
6. All decision will be supported by a motion and a second with a voice vote approval.
7. All meetings of quorum of commissions will be posted 48 hours in advance on the doors of the Franklin County Courthouse.
8. Public hearings are for the gathering of information and will not be for questions and answers.
9. The minutes of a commissioner meeting will be presented at the next commissioners meeting by the county clerk for approval. Once approved, they are public information. The minutes of all past commissioners meetings are available in the Franklin County Clerk's office.
10. Franklin County Commissioners supervises extension services, fair, cannery, juvenile services, road & bridge, solid waste, airport, economic development, hospital operations, ambulance, planning & zoning, weed control, TV Translator board, Board of Guardianship, snowmobile, waterways, and Worm Creek Theater.
11. Franklin County Commissioners do not supervise other elected officials of Franklin County.
12. Franklin County Commissioners approves the Franklin County budget each year.