

## Franklin County Easement / Permit Application Form

I (we) do hereby apply to the Franklin County Board of County Commissioners for an easement/permit to encroach upon the roads and/or road right-of-way of Franklin County ("County"), as specified below. I (we) agree to all of the terms and conditions as set forth herein.

Legal title in whose name the subject land is held: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant day phone number: \_\_\_\_\_

Type of pipe: \_\_\_\_\_

Size of pipe: \_\_\_\_\_

Proposed Use  Across Road  
 Along Road Right-of-Way

Proposed Use  Culinary  
 Irrigation  Other, specify

If easement crosses County road, list approximate street address and legal description (showing Section, Township, Range and Quarter-Quarter section of each crossing):

- (A) \_\_\_\_\_
- (B) \_\_\_\_\_
- (C) \_\_\_\_\_

Length of easement (attach sketch of easement if other than a right-angle crossing): \_\_\_\_\_

If easement runs along county road right-of-way, list approximate address and legal description for both beginning: \_\_\_\_\_

and ending: \_\_\_\_\_

**To be completed by Road Supervisor, prior to submission.**

Payment is due upon signature of easement application.

The fees are as follows:

Recording Fee	\$ 9.00	\$ _____
Easement Fee	\$ 15.00	\$ _____
Bore under road	\$ 00.00	\$ _____
Fee for cutting gravel road	\$ 150.00	\$ _____
Fee for cutting oil road of 20 feet or less	\$ 1,000.00	\$ _____
Additional fee for cutting oil road	\$40.00 per ft.	\$ _____
Calculated at \$ 40.00 per foot for		
Every foot over 20 feet in width		
Emergency fee (submission outside time limits)	\$ 100.00	\$ _____

**TOTAL FEES DUE \$ \_\_\_\_\_**

\_\_\_\_\_  
Road Supervisor

1. If running across the road, the following rules and conditions apply:

- A) In every case, the road should be bored under, rather than cut, unless rock or other conditions make it impossible. Road Supervisor must make the decision as to whether or not it is permissible to cut the road
- B) All water lines must be encased inside in a steel pipe of one size larger dimension. Steel pipe must be large enough to remove inside water line if needed for repair in the future. All right-of-way and road crossing utilities or water lines must be a depth of (4) four feet minimum.
- C) All utilities must be installed in PVC conduit and buried at a depth of 36 inches (high voltage primary electrical line must be at a depth of 48 inches and be encased within a 3 inch PVC conduit pipe, which in turn is encased within a steel pipe or schedule 40 PVC of larger dimension)
- D) The applicant is responsible for notifying the County Road Supervisor 24 hours in advance of filling and compaction, so that the reconstruction process can be verified.
- E) If the road is cut, applicant shall be responsible for backfill and compaction. Compaction must be completed at a minimum of every eight inches of lift. As trench settles, applicant is responsible to keep trench backfilled until the County paves. The County will be responsible for replacing the oil on paved roads. County will also provide gravel to fill trench. Applicant is responsible for hauling any remaining debris away.

2. Applicant is responsible for installation, maintenance and operation related to this easement, and assumes all liability related thereto: further, applicant does hereby hold County harmless from and indemnifies County against any claims or liability of whatsoever kind, in relation hereto.

3. Applications must be signed by the applicant and submitted on or before the Wednesday prior to the second or fourth Monday of the month. Final documents and Commissioner approval will take place during Commissioner meeting held on the second and fourth Mondays.

4. Final documents will be available after noon on the second and fourth Mondays at the Road Department at 561 West Oneida, and must be picked up and signed prior to digging.

I have read and understand the foregoing: it is correct and accurate: I agree to all terms.

Dated the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Applicant

**FAILURE TO OBTAIN A LEGAL EASEMENT BEFORE DIGGING IS CONSIDERED A MISDEMEANOR RESULTING IN A \$300.00 FINE.**